

**MINUTES**  
**BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, September 27, 2016 6:00 P.M.**  
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A **REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran on Tuesday, September 27, 2016, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Jordan Huizenga, Bill Wells, City Manager Larry Klein, and City Solicitor Frank Warnock, present. Commissioner Steve Frank was absent.

**MOTION** of Commissioner Frank, seconded by Commissioner Huizenga to dispense with the reading of and approve the minutes of the September 13 and September 20, 2016, meetings.

**Passed.** 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**PRESENTATIONS**

- Jeremy Wallace, Community Development Manager presented the 2015 Consolidated Annual Performance Evaluation Report (CAPER) which outlined both CDBG and HOME performances for the year.
- Emily Ahouse, Preservation and Planning Specialist gave an update on the Look Here! Covington project.

**OLD BUSINESS – SECOND READING OF ORDINANCES**

**INNOVATION ALLEY**

**COMMISSIONERS' ORDINANCE NO. O-25-16**

AN ORDINANCE NAMING THE ALLEY THAT RUNS EAST TO WEST BETWEEN WASHINGTON AVENUE AND RUSSELL STREET, NORTH OF PIKE STREET AND SOUTH OF SIXTH STREET, "INNOVATION ALLEY".

**MOTION** of Commissioner Eilerman, seconded by Commissioner Frank.  
**Passed.** 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**CREATE POSITIONS**

**COMMISSIONERS' ORDINANCE NO. O-26-16**

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, TO CREATE THE POSITIONS OF PART-TIME BUSINESS ANALYST FIRE DEPARTMENT AND PART-TIME BUSINESS ANALYST DEPARTMENT OF PUBLIC IMPROVEMENTS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
**Passed.** 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**NEW BUSINESS – ORDER/RESOLUTIONS**

**EMPLOYEE RECOGNITION** – Mr. Hagedorn, the City's Payroll Specialist recently took the CPA exam. He scored a 99 out of 99 in the Auditing and Attestation section of the exam and a 93 out of 99 in the Financial Accounting and Reporting section. He will be

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receiving two Awards of Excellence from the Kentucky Society of Certified Public Accountants in October.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-301-16**

AN ORDER/RESOLUTION RECOGNIZING ROBERT J. HAGEDORN FOR SUCCESSFULLY PASSING THE UNIFORM CERTIFIED PUBLIC ACCOUNTANT EXAM (CPA) AND FURTHER RECOGNIZING HIS ACHIEVEMENT IN ATTAINING THE HIGHEST GRADE IN KENTUCKY ON TWO PARTS OF THE FOUR PART EXAM.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**TEXT AMENDMENT** – A plan has been proposed regarding the redevelopment of a number of parcels in the MainStrasse neighborhood collectively known as the John R. Green property. Through the predevelopment consultation process, an insufficiency in the Zoning Ordinance was identified. This text amendment would allow for this major redevelopment project to move forward.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-302-16**

AN ORDER/RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE KENTON COUNTY PLANNING COMMISSION FOR A TEXT AMENDMENT TO AMEND SECTIONS 3.02.06(D) AND 3.04 OF THE COVINGTON ZONING CODE TO CREATE AN INTENSITY DESIGNATION OF “-6” AND TO PERMIT THE “-6” INTENSITY DESIGNATION WITHIN THE “CT, COMMERCIAL-TOURIST” ZONE.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Frank.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**SUPPORT** – Progress with Preservation has been spearheading an effort to work with Gateway to develop an historic preservation trades program. A local historic preservation trades program will ensure that an adequate supply of craftsmen qualified to rehab our significant historic building stock.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-303-16**

AN ORDER/RESOLUTION SUPPORTING THE DEVELOPMENT OF A HISTORIC PRESERVATION TRADES PROGRAM AT GATEWAY COMMUNITY AND TECHNICAL COLLEGE.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**CHANGE ORDER** – Century Construction rehabbed the restrooms at Randolph Park and a change order was needed to make sure that the doors locked properly.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-304-16**

AN ORDER/RESOLUTION APPROVING A CHANGE ORDER WITH CENTURY CONSTRUCTION IN AN AMOUNT OF \$570.00 FOR THE RANDOLPH PARK RESTROOM PROJECT.

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**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and  
Mayor Carran.

**CONTRACT** – The City received a grant of \$1M to design and construct improvements to Electric Alley. The project will include underground utilities, lighting, and landscaping. A large piece of the design work will be reliant upon the public outreach process to the adjacent property owners.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-305-16**

AN ORDER/RESOLUTION ACCEPTING THE BID OF STRAND ASSOCIATES FOR DESIGN SERVICES OF ELECTRIC ALLEY, IN AN AMOUNT NOT TO EXCEED \$123,281.00, PAYABLE FROM A GRANT FUND (80%) AND BOND FUND (20%).

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and  
Mayor Carran.

**CONTRACT** – The agreement adjusts the rate from \$3,000 per month to \$7,500 per month which will increase by 3% annually. This agreement will lock the City and Gateway into a long-term deal.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-306-16**

AN ORDER/RESOLUTION AMENDING O/R-130-16 CHANGING THE TERM OF THE EXTENSION OF THE MIDTOWN GARAGE PARKING AGREEMENT WITH GATEWAY COMMUNITY AND TECHNICAL COLLEGE FROM ONE YEAR TO FIVE YEARS AND RETAINING ALL OTHER TERMS AND CONDITIONS OF THE EXTENSION AGREEMENT.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and  
Mayor Carran.

**ADJOURNMENT**

Mayor Carran adjourned the meeting at 7:40 p.m.

/s/ SHERRY CARRAN  
MAYOR

ATTEST:

/s/ Margaret M. Nyhan  
CITY CLERK

APPROVED: October 11, 2016